Civil Air Patrol Headquarters West Virginia Wing Charleston WV 25329-0248 WV Wing Supplement 1 CAPR 50-17 9 September 1999

## **Training**

## CAP SENIOR MEMBER TRAINING PROGRAM

CAPR 50-17, 15 July 1998, is supplemented as follows:

- **2-6.** All units will submit a signed copy of the Senior Training Report to Wing Headquarters, only when there is a change to the record.
- | 3-8. A copy of the Senior Program Director's Report CAPF 11, with the signature of both member and course director, will be placed in the individual's Senior Master Record (CAPF 45) to verify completion of Level One requirements.
- **8-1a.** Each unit will forward in accordance with the Unit Test Control-ECI Course Handbook section 106, each unit will appoint, at a minimum, an ECI Test Control Officer. This appointment shall be done, by a separate letter on unit letterhead (See attachment 1) at least once every calendar year. Units not in compliance with this section will not be

sent ECI exam materials.

- **8-1 (3b).** The original enrollment form (ECI Form 23) shall be sent to Wing HQ in care of the TCO. Do not send the original directly to ECI. Units shall keep a copy for their records. Wing HQ will forward to ECI.
- **8-3d.** Request for ECI Course exams shall be handled in accordance with the Unit Test Control Officer-ECI Course Handbook, except that units shall return the complete test booklet to Wing Headquarters within 10 days of test administration. The test booklet will be annotated with the name and signature of the testee, date of test administration, and the signature of the Testing Officer responsible for administering the test.

CONNIE MOODY, Major, CAP Administrative Officer BOBBY R. ANDERSON, Colonel, CAP Commander

Supersedes WV Wing Supplement 1, 1 September 1999

OPR: ETS

Distribution: Each Unit (1); MER/DA (1)

## HEADQUARTERS CIVIL AIR PATROL (UNIT NAME) UNITED STATES AIR FORCE AUXILIARY (MAILING ADDRESS) (CITY, STATE, ZIP CODE)

(CITY, STATE, ZIP CODE)				
			I)	DATE)
In accordance with Sec (rank) (name), CAP as			t Test Control Officer-ECI Course Handb t Control Officer:	book, I hereby appoint
-	(rank)	(name),	CAP	-
-	(rank)	(name),	CAP, Commander	-
			t Test Control Officer-ECI Course Handlive ECI Test Control Officer:	oook, I hereby appoint
-	(rank)	(name),	CAP	-
-	(rank)	(name),	CAP, Commander	-